

**Regional Solid Waste Management Plan Review Committee  
Inaugural Meeting - Minutes  
October 30, 2018  
RDEK Board Room**

**PRESENT**

Bob Cutts	Area B
Arlene Ridge	Area C
Jim Kennelly	City of Cbk
Diane Tammen	City of Cbk
Bill Swan	Area F
Joe Tress	Dist of Sparwood
Hal Anderson	Ind. Advisor – SE Dis.
Karen Dilullo	Ind. Advisor – Waste Mngmt
Gaetane Carignan	City of Fernie
Karen Bergman	Area B Baynes Lake
Nadine Rake	City of Cbk/Community Grp
Cailey Chase	City of Kimberley
Vassa Stein	Dist of Invermere
Kate Bennett	Area G Brisco

**Non-Voting Members**

Zabrina Pendon	City of Fernie
Nikolaas Morissette	City of Kimberley
Heather Rennebohm	Akisk'nuq First Nation
Duane Allen	Dist. Of Elkford
Mark Read	Village of Radium

**STAFF**

Shawn Tomlin	Chief Administrative Officer
Kevin Paterson	Environmental Services Manager
Jim Penson	Solid Waste Superintendent
Loree Duczek	Communications Manager

Kevin opened the meeting at 11:03 am and introduced the consultants leading the project Mairi Dalglish and Tony Sperling.

**Introductions**

Those present introduced themselves

**Overview of the Planning Process**

Mairi reviewed the project team and introduced the planning process, including a summary of how the Solid Waste Management Review is intended to guide the future vision.

**The Consultation Process**

This is a three-stage process currently in the first phase:

- Advisory Committee
- Stakeholder Consultation
- General Public Consultation

**The Project Phases**

Phase 1

- Review of existing system
- Waste composition study

Phase 2

- Identification of opportunities to increase waste diversion and enhance waste management
- Prepare draft plan

Phase 3

- Community and stakeholder consultation on draft plan
- Present approved plan to Board for approval
- Submit to Minister of Environment

**Communication and Consultation**

- A new engagement platform will be used to encourage dialogue and ongoing education / learning through the early phases of the project leading up to the formal public consultation

- The RDEK will utilize its existing communications tools in addition to the engagement platform
- The communications plan will be carried out between fall 2018 and the adoption of the plan

### **The Advisory Committee**

The roles and responsibilities of the Advisory Committee were reviewed and the overview of meeting topics for each session leading up to the submission of the plan were highlighted.

The Terms of Reference were reviewed.

### **The Existing System – Review of Phase 1 Report**

Mairi and Tony undertook a detailed review of the existing system and findings presented in the Waste Composition study. They reviewed the key goals of the 2003 Solid Waste Management Plan and the implementation status of those goals.

There was roundtable discussion and an opportunity for questions.

The meeting adjourned.